

**MANUFACTURED HOME
INSTALLER
RESPONSIBILITIES**

Company Name: _____

Address: _____

Phone Number: _____

Person Name who hold license: _____

Address: _____

Phone Number: _____ **GA State Lic. #:** _____

(1) Pre-owned Manufactured Home:

No pre-owned manufactured home that is relocated from its existing location to a new location may be occupied unless such pre-owned home has been inspected in accordance with this part, and a Certificate of Compliance has been issued for such pre-owned home.

(2) Before installing a manufactured home, the installer should:

Assume that all required building permits have been applied for and received from the state fire marshal office, City of Alma Code Enforcement Office, prior to commencing with the installation of a manufactured home. Installer shall provide a copy of the installation instructions.

(3) Installer shall verify that the site is accessible.

(4) Installer shall verify that the site is appropriate for the foundation for support and stabilization system that is to be used to install the home.

(5) Installer shall verify by checking the data plate that the home is designed for the roof load, wind load, and thermal zones that are applicable to the intended site.

(6) Installer shall verify that the installation site is protected from rain and surface run off and can be graded according to the manufacture's installation instructions.

(7) Installer shall show State of Georgia installation permit # _____ and, HUD label and data plates. *Sample: GEO 012345* _____

(8) State of Georgia frost line for Alma, Bacon Co. is (2").

(9) State of Georgia wind zone for Alma, Bacon Co. (Zone 1)

- (10) Installer shall verify that all drainage should be diverted away from the manufactured home and should slope a minimum of one half inch per foot away from the foundation for the first 10 feet.
- (11) Installer shall report to the City of Alma Code Enforcement Office – Soil classification number, soil bearing capacity, and torque probe value (inch lbs.) for ground anchors.

Soil Class #	Soil Bearing Cap.	Torque Probe # (In./lbs.) All Four Corners			

- (12) Installer shall use 6-mill ground contact polyethylene sheeting, the entire area under the manufactured home should be covered; Joint in vapor retarder shall be overlapped at least 12 inches and sealed. Any voids or tears in the vapor retarder should be repaired by sealing or patching with permanent tape.
- (13) Installer shall not reuse ground anchor that have been pulled up. Must use new anchors.

Installer Sign Here:
