

Information Sheet

The process to acquire a business license for the sell of any alcoholic beverage is as follows:

- **First**, you must obtain a Business License Application {Appendix A} from the City of Alma Administrative Office. This license is for the **actual business**, to conduct sales of alcoholic beverages. The cost for the license is determined similar to standard business licenses, and the amount is preset on an established table.
- The Appendix A will be returned to the City of Administration, for logging in and records tracking purposes. The general consent form will be signed at that point.
- Please attach a copy of the following documents:

Birth Certificate	Driver's License
H.S. Diploma or G.E.D.	Social Security Card

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- **Second**, for any licensee, as the store owner, will complete another application {Appendix B} which deals with a background check and fingerprint submission of that licensee. Cost of Appendix B will be \$50.00 for application processing for the licensee. **{\$50.00 money order made payable to the City of Alma}**.
 - **Third**, you will need a \$50.00 money order for fingerprinting services provided and to process the prints via the state data bank. After being printed, please return a copy of the card to the licensing clerk. **{\$50.00 money order made payable to Bacon County Sheriff's Office}**.
 - **Fourth**, complete the request for a GCIC background history and consent form. **{\$15.00 money order made payable to Bacon County E-911 must be given to clerk for the center to run the history}**.
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If any questions exist on the status of the application, the City of Alma Business Licensing Clerk can be contacted at 912-632-8072.

SWORN TO AND SUBSCRIBED BEFORE

ME THIS _____ DAY OF _____, 20_____

APPLICANT

NOTARY PUBLIC

THE FOREGOING APPLICATION IS HEREBY APPROVED _____
DISAPPROVED _____ AND LICENSE NO. _____ WAS ISSUED
THIS _____ DAY OF _____, 20_____.

APPENDIX "B"

PERSONNEL STATEMENT

INSTRUCTIONS: This personnel statement must be executed, under oath, by every person having any ownership or profit sharing interest in, managing, or employed by, and place of business applying for a license from the City of Alma, Georgia, to sell or deal in malt beverages or spirituous liquors. Use typewriter or print. Each question must be fully answered. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

1. Full name of applicant: _____
2. Do you have any financial interest in any bar, lounge, tavern, restaurant, or other place of business where alcoholic beverages are sold and consumed on the business premises? If so give details. _____

3. Home address: _____
4. Business address: _____
5. Place of birth: _____
Date of birth _____ U.S. Citizen _____
By birth _____ Naturalized _____ Date, place and
court _____ Certification No. _____
Petition No. _____ Derived Parents Certificate # _____
_____ Alien Registration No. _____
Native Country _____ Date and Port of Entry _____

6. Race _____ Sex _____ Height _____ Weight _____ Age _____
Color of hair _____ Color of eyes _____
7. Have you ever had a financial interest in a liquor business

which was denied a liquor license? _____ If so, give full details. _____

8. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of the State Revenue Commissioner relating to the sale and distribution of distilled spirits? _____ If so, to whom, and where? _____

VERIFICATION

STATE OF GEORGIA,
BACON COUNTY

I, _____ do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing personnel statement are true.

Applicant's signature
(Full name and in ink)

I hereby certify that _____ is
(the above-named person)
personally known to me, that he signed his name to the foregoing

application stating to me that he knew and understood all statements and answers made therein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This _____ day of _____, 20____

Notary Public

(Affix seal)